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| <b>BOARD POLICIES</b> | <b>WORK-RELATED INJURY AND<br/>ILLNESS<br/>(BP-5002)</b><br>METRO TECHNOLOGY CENTERS | <b>The on-line version of the<br/>policy is official. Therefore,<br/>all printed versions<br/>are unofficial copies.</b> |
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**1.0 POLICY:**

The superintendent or designee will develop and maintain procedures through the Crisis Management Plan for handling sudden illness or work-related injury of staff. Work-related injury or occupational illness will be reported to the employee's immediate supervisor immediately, or as soon as possible, after the injury or illness occurs. The immediate supervisor of the employee is responsible for submitting the appropriate reports to the Chief Officer, Environmental Safety and Regulatory Affairs. No employee will be allowed to return to work following a work-related injury or illness which requires expert medical treatment without a statement of release to return to work from the attending physician. No employee will be allowed to return to work following any other disabling injury or illness unless released by a doctor.

**2.0 CROSS REFERENCE:** BP-5008, BP-7014

**3.0 REVISION HISTORY:**

| <u>Date:</u> | <u>Revision</u> | <u>Description of Revision:</u>  |
|--------------|-----------------|--|
| 08-Oct-84    | A               | Adopted  |
| 08-Jan-90    | B               | Adopted  |
| 09-Jan-95    | C               | Revised  |
| 22-Sep-03    | D               | Reformatted  |
| 15-Dec-03    | E               | Legal references reviewed and revised as necessary   |
| 22-Nov-04    | F               | Revised  |
| 22-Sep-10    | G               | Revised format   |
| 07-May-13    | H               | Blanket approval granted by Board of Education to update all policies to approved format and to remove two sections: 2.0 Legal Reference and 5.0 PCF Framework |
| 10-Dec-13    | I               | Updated title from Accidents and Illnesses to Work-Related Injury and Illness; moved student injury and illness to BP-10024                                    |
| 07-Nov-17    | J               | Revised to include cross-reference to BP-7014  |

**\*\*\* End of Policy \*\*\***