

<b>BOARD POLICIES</b>	<b>SUPERINTENDENT OF SCHOOLS (BP-3001) METRO TECHNOLOGY CENTERS</b>	<b>The on-line version of the policy is official. Therefore, all printed versions are unofficial copies.</b>
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## 1.0 POLICY:

**Responsibilities of Superintendent:** The superintendent shall be the chief executive officer of the District and shall have, under the direction of the Board, general supervision of all departments of the District. The superintendent is responsible for leadership and management of the centers within the constraints of board policies. The superintendent, at his/her discretion, may delegate to other District personnel the exercise of any powers and the discharge of duties imposed upon the superintendent by these board policies. The delegation of power or duty, however, shall not relieve the superintendent of responsibility for the action taken under such delegation.

**Superintendent's Interim Authority:** Subject to confirmation by the Board at the next meeting of the Board, the superintendent is hereby empowered to take any action which is required in the best interests of the District including, but not limited to, hiring personnel, contracting for training services, approving travel requests, etc.

Except in an emergency, the superintendent shall consult with the board president and/or vice president to consider whether or not a special meeting of the Board is required.

**Data Management:** The superintendent is hereby designated the custodian of all records, documents, writings, letters, memoranda, or other written, typed, copied, electronic or other developed materials possessed, assembled or maintained by this District.

## 2.0 CROSS REFERENCE: N/A

## 3.0 REVISION HISTORY:

<u>Date:</u>	<u>Revision</u>	<u>Description of Revision:</u>
08-Oct-84	A	Adopted
09-Nov-87	B	Adopted
19-Dec-94	C	Revised
19-Jan-95		Reprinted without changes
14-Sep-98	D	Revised
22-Sep-03	E	Reformatted
15-Dec-03	F	Legal references reviewed and revised as necessary
22-Nov-04	G	Revised
22-Sep-10	H	Revised format
07-May-13	I	Blanket approval granted by Board of Education to update all policies to approved format and to remove two sections: 2.0 Legal Reference and 5.0 PCF Framework

**\*\*\* End of Policy \*\*\***