

BOARD POLICIES	SUBSTITUTE TEACHERS (BP-7032) METRO TECHNOLOGY CENTERS	The on-line version of the policy is official. Therefore, all printed versions are unofficial copies.
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1.0 POLICY:

The Board of Education realizes that teachers may occasionally be absent from the classroom and recognizes the need for qualified substitute teachers. Noncertified substitute teachers, substitute teachers with a lapsed or expired teaching certificate, or certified substitute teachers will be paid according to the current Board-approved salary schedule.

Substitute teachers are to be approved by the superintendent. All substitutes will be employed by the district and paid by the district.

No noncertified, non-degreed substitute teacher shall be employed for a total period of time in excess of 90 days per school year and may not be employed for the same assignment for more than 20 days, through October 31, 2012, or 90 days, beginning November 1, 2012, during a school year.

No substitute teacher with a lapsed or expired certificate shall be employed for a total period of time in excess of 100 days per school year and may not be employed for the same assignment for more than 20 days, through October 31, 2012, or 100 days, beginning November 1, 2012.

A certified substitute teacher may be employed on a monthly or annual basis in accordance with the terms of a written employment contract in the same manner and under the same conditions as regular teachers. Such substitute teacher shall receive the same compensation as regular teachers, at the same salary level, and will be employed pursuant to a temporary employment contract.

2.0 CROSS REFERENCE: N/A

3.0 REVISION HISTORY:

<u>Date:</u>	<u>Revision</u>	<u>Description of Revision:</u>
02-Oct-12	A	Adopted
07-May-13	B	Blanket approval granted by Board of Education to update all policies to approved format and to remove two sections: 2.0 Legal Reference and 5.0 PCF Framework

***** End of Policy *****