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| BOARD POLICIES | <p style="text-align: center;">CURRICULUM (BP-9001) METRO TECHNOLOGY CENTERS</p> | <p style="text-align: center; color: red;">The on-line version of the policy is official. Therefore, all printed versions are unofficial copies.</p> |
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1.0 POLICY:

- A. Metro Tech is committed to curriculum alignment to ensure that all programs meet required criteria for accreditation and high quality instruction. Indicators of curriculum quality will include instructional materials that:
1. include learning objectives that are measurable and observable.
 2. based upon industry and educational standards with employer input to ensure we are preparing students for careers and college.
 3. consist of student evaluations that are frequent to document the mastery of standards taught.
 4. utilize multiple technologies to engage students.
 5. encompass open-entry/open-exit instructional practices for cohorts of postsecondary students.
 6. ensure students have an individualized plan of study based on their enrollment, program and any IEP/504 plan.
 7. articulate to post-secondary instruction for an advanced degree or certificate whenever possible.
 8. when required, align to state standards for high school credit agreements.
 9. indicate academic core subject integration.
 10. incorporate employability skills that help students succeed in the workplace and in work-based learning experiences.
 11. prepare students for leadership and professional organizations through CTSO involvement.
 12. are reviewed and revised regularly by instructors and relevant stakeholders to reflect the latest advances in industry and instructional practices.
- B. **Curriculum Essential Documentation.** Ongoing planning and organization are critical to quality instructional delivery. The result of appropriate planning and organization is a positive learning environment, engaged students with successful certification, completion, and positive placement.
1. All courses must have a developed syllabus to follow and inform students of crucial program components and expectations.
 2. Skills and content to be covered by course in each career major should be detailed utilizing lesson plans.
 3. The teacher should be monitoring and guiding all students to complete according to their plan of study.

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4. Records are maintained for each student, and the students have access to and make use of these records to monitor their skills acquisition.

C. **Instructional Goals:** Metro Technology Centers School District No. 22 is committed to providing a quality educational experience for all students through quality curriculum and instruction that prepares students for employment and college.

2.0 CROSS REFERENCE: N/A

3.0 REVISION HISTORY:

| <u>Date:</u> | <u>Revision</u> | <u>Description of Revision:</u> |
|--------------|-----------------|--|
| 08-Oct-84 | A | Adopted |
| 10-Jul-95 | B | Adopted |
| 16-Oct-95 | C | Revised |
| 22-Sep-03 | D | Reformatted |
| 15-Dec-03 | E | Legal references reviewed and revised as necessary |
| 07-May-13 | F | Blanket approval granted by Board of Education to update all policies to approved format and to remove two sections: 2.0 Legal Reference and 5.0 PCF Framework |
| 06-August-19 | G | Revised to clarify indicators of curriculum quality, required essential documentation and instructional goals. |

*****End of Policy*****