



2021-2022 DEP VERIFICATION V5

Your 2021–2022 Free Application for Federal Student Aid (FAFSA) was selected for a process called “Verification” by the U.S. Department of Education. Per Federal Regulation, we are required to confirm the information you reported on your FAFSA. We will compare the data on your FAFSA with the information on this worksheet and with any other required documents. If there are discrepancies, the Financial Aid Office may contact you for further clarification or additional documentation in order to make corrections.

Note: Section F of this worksheet must be completed in the presence of a Metro Tech Financial Aid Staff member.

INSTRUCTIONS

1. Complete all sections of this worksheet.
2. You and one of your parents must sign the certification (Section G) on page 3 of this worksheet.

A. STUDENT INFORMATION

First Name	Last Name	Last 4 of SS#
Phone Number (include area code)		Email Address

B. PARENT HOUSEHOLD INFORMATION

PLEASE COMPLETE EACH COLUMN AND INCLUDE THE NAMES OF ALL HOUSEHOLD MEMBERS FROM JULY 1, 2021 TO JUNE 30, 2022 AS DEFINED BELOW. IF MORE SPACE IS NEEDED, ATTACH A SEPARATE PAGE WITH YOUR NAME AND SOCIAL SECURITY NUMBER AT THE TOP:

- Yourself
- Your parent(s) including step-parent(s), even if you do not currently live with your parent(s).
- Your parent's other children even if they do not currently live with your parent, if your parent(s) will provide more than half of their support, or if the children would be required to provide parental information when applying for Federal Student Aid.
- Other people, if they now live in the household of your parent(s) and your parents provide more than half of their support and will continue to provide more than half of their support between July 1, 2021 through June 30, 2022.

If more space is needed, attach a separate page with student's name and the last 4 digits of student's SSN at the top.

Full Name	Age	Relationship to Student	Is the household member attending college at least half-time and will they be enrolled in a degree or certificate program between 07/01/2021 and 06/30/2022? If yes, list the name of the college.
1.		Self	Metro Tech
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

C. DEPENDENT STUDENT'S INFORMATION

1. Check the box that applies:

- a. I filed a 2019 Federal Tax Return.
 - I used the IRS Data Retrieval Tool (DRT) on my FAFSA and did not change any data.
 - I did not use the IRS Data Retrieval Tool (DRT) on my FAFSA. **Refer to Instruction Page.**
- b. I was not employed, did not have income and I am not required to file a 2019 Federal IRS Tax Return.
- c. I was employed and had income, but I am not required to file a 2019 Federal IRS Tax Return:
 - **Complete the table below:** list employer(s) and the amount that was earned in 2019
 - **Attach copies of all 2019 W-2 Forms.**
Non-Tax Filers with 2019 earnings are required to submit a copy of W-2(s) from each employer to the Metro Tech Financial Aid Office with this form.

COMPLETE THIS TABLE ONLY IF BOX 'C' ABOVE IS CHECKED	Name of Employer	Amount Earned in 2019	2019 W-2 Form attached to this form?		IF W-2s ARE NOT ATTACHED, YOUR INFORMATION WILL NOT BE PROCESSED. IF W-2s ARE UNAVAILABLE, SUBMIT 2019 WAGE & INCOME TRANSCRIPT Refer to Instruction Page.
		\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
		\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
		\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

* If more space is required, attach a separate page.

D. PARENT'S INFORMATION

1. Check the box that applies:

- a. I filed a 2019 Federal IRS Tax Return.
 - I used the IRS Data Retrieval Tool (DRT) on my FAFSA and did not change any data.
 - I did not use IRS Data Retrieval Tool (DRT) on my FAFSA. **Refer to Instruction Page.**
- b. I was not employed, did not have income and I am not required to file a 2019 Federal IRS Tax Return.
 - **Submit a 2019 IRS Verification of Non-Filing Letter.** A free IRS Verification of Non-Filing Letter can be obtained from the IRS. **Refer to Instruction Page.**
- c. I was employed and had income, but I am not required to file a 2019 Federal IRS Tax Return:
 - **Complete the table below:** list employer(s) and the amount that was earned in 2019
 - **Attach copies of all 2019 W-2 Forms.**
Non-Tax Filers with 2019 earnings are required to submit a copy of W-2(s) from each employer to the Tulsa Tech Financial Assistance Office with this form.
 - **Submit a 2019 IRS Verification of Non-Filing Letter.** A free IRS Verification of Non-Filing Letter can be obtained from the IRS. **Refer to Instruction Page.**

COMPLETE THIS TABLE ONLY IF BOX 'C' ABOVE IS CHECKED	Name of Employer	Amount Earned in 2019	2019 W-2 Form attached to this form?		IF W-2s ARE NOT ATTACHED, YOUR INFORMATION WILL NOT BE PROCESSED. IF W-2s ARE UNAVAILABLE, SUBMIT 2019 WAGE & INCOME TRANSCRIPT Refer to Instruction Page.
		\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
		\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
		\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

* If more space is required, attach a separate page.

E. HIGH SCHOOL COMPLETION STATUS

Please attach a copy of the student's high school diploma or transcript.

STUDENT NAME _____

Last 4 of SS# _____

F. STATEMENT OF EDUCATIONAL PURPOSE

The student must appear in person at Metro Tech to verify his or her identity by presenting unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport.

The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the following:

I certify that I, _____, am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Metro Tech for 2021-2022.

STUDENT NAME _____

Last 4 of SS# _____

DATE _____

For Office Use only

Date _____ Copy of Photo ID _____ Initials _____

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.

G. CERTIFICATION AND SIGNATURES – STUDENT AND ONE PARENT MUST SIGN

Each person signing certifies that all the information reported is complete and correct. The student and at least one parent whose information was reported on the 2021-2022 FAFSA must sign and date this worksheet.

STUDENT'S SIGNATURE _____

DATE _____

PARENT'S SIGNATURE _____

DATE _____

Due to Covid19 and Construction in the building where Financial Aid is located, our office is closed and Forms must be uploaded to us at the link on instruction page or may be mailed through the US mail at address also on instruction page. The Department of Ed is temporarily allowing us to collect these documents and signatures electronically. Please see next page for additional instructions and details. Our office is accepting students BY APPOINTMENT ONLY. Please call for an appointment at 405-595-4457.